

Dunlap Public Library District

Regular Board Meeting

December 9, 2021 at 6 PM

**1. Call to Order/Roll Call**

President Brian Puetz called the meeting to order at 6:00 PM.

**Present:**

Brian Puetz

Ron Holohan

Bonnie Windsor

Tracy Keyster

Angie Dhall

Director Laura Keyes-Kaplafka

**Absent:**

Mary Nelson

Jim Emanuels

- 2. Public Comment-** Director Keyes-Kaplafka met the Governor Pritzker on Saturday, 4 December 2021 and invited him to the library. She followed up with an email to his office.

**3. Consent Agenda**

- a. Approval of Minutes
  - i. A. Dhall requested it to be pulled out of the Consent Agenda due to not having final draft of November 22, 2021 minutes prepared.
- b. Tort Expenditures/Risk Management Policy
- c. Personnel Policy
- d. Safety Policy
- e. Consent Agenda was placed into the record.

**4. Unfinished Business**

- a. Patron Conduct Policy-Review and Approve
  - i. Director Keyes-Kaplafka presented to the Board for review the Patron Conduct Policy with the changes recommended from the November 22, 2021 meeting.
  - ii. R. Holohan made a motion to approve the Patron Conduct Policy with the changes as presented by Director Keyes-Kaplafka. T. Keyster seconded the motion. Motion passed unanimously.

**5. New Business**

- a. Per Capita Grant Application - Review and Approve
  - i. Director Keyes-Kaplafka presented the Board the updated Per Capita Grant Application.
  - ii. The Board has reviewed the Per Capita Grant Application as presented.

- b. ALA Libraries Transforming Communities Grant Report- Review
  - i. Director Keyes-Kaplafka presented the Board the ALA Libraries Transforming Communities Grant Report.
  - ii. Board has reviewed the ALA Libraries Transforming Communities Grant Report.

**6. Announcements**

- a. Next Board Meeting- 24 January at 6:00 pm.
- b. R. Holohan made an announcement that he recently spoke on the phone with Jack Esterdahl (Mayor/President of the Board of the Village of Dunlap). Mr. Esterdahl invited representatives from the Dunlap Public Library District and the Dunlap Community Fire Protection District to a meeting on December 20, 2021 concerning Peoria's recent annexation plans of property within the district. R. Holohan will represent the library, and he has also invited J. Emanuels to the meeting.

**7. Adjournment**

- a. A. Dhall made a motion to adjourn the meeting. B. Windsor seconded the motion. Motion passed unanimously.
- b. Meeting adjourned at 6:25 pm.

Respectfully submitted by Angie Dhall, Secretary