

Dunlap Public Library District
Donations/Memorial Plaque Form
Adopted September 2009
Reviewed and Revised 28 June 2021

The Dunlap Public Library District welcomes donations in Memory/ Honor of those who have played an important part in your life. To acknowledge your gift in the name of a loved one, the Library has installed a Donations/Memorial plaque with individual faceplates. If you are interested in a faceplate, we are offering this information.

1. There are 3 levels for the donation/memorial plaque
 - a. Bronze name plate/donor is \$250.00 – \$499.99 size: 1 x 3
 - b. Silver name plate/donor is \$500.00 -- \$999.99 size: 1¼ x 3 5/16
 - c. Gold name plate/donor is \$1,000.00 and up size: 1½ x 4
2. The faceplate has up to 3 lines. All text on the faceplate must be approved by the Library Director. Font used on the faceplate is standardized.
3. The Donor will be sent a receipt for their tax-deductible contribution.
4. Acknowledgements of your donations will be sent to the person being honored. Memorial donations are acknowledged to the family of the deceased.
5. The library requests that donations/memorials not be earmarked by the donor for specific items, in order to permit the most flexible use of your donation.

To purchase a name plate:

Please make checks payable to: Dunlap Public Library District
Mailing address: 302 S. First St. Dunlap, IL 61525

Please fill out the information below. For further information, please contact us at 309-243-5716 or ask@dunlaplibrary.org

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Faceplate Bronze: _____ Silver : _____ Gold: _____

Amount of check: _____

In Memory of /In Honor of _____

1-3 lines to be put on the faceplate:

1. _____

2. _____

3. _____

Send acknowledgements to:

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____