

Friends of the Dunlap Public Library

9 Jan 2025, 6:00pm

In attendance: Jessica G (President), Kelly K (Staff Liaison), Anne C (Board Member at Large), Celeste R (Board Member at Large), Ashley H (Vice President)

Number of members present: 9

1. Call to Order by Jessica G at 6:00PM
2. Adopt the Agenda - motion to adopt the agenda by Laura; seconded by Ashley. Motion passes unanimously.
3. Officer Report
 - a. President
 - i. Activities since October: planning winter fundraiser, developing foundational documents, changes to the board including expanding committees and adding new board members
 - b. Vice President – Welcome our new VP, Ashley Hunter!
 - c. Treasurer – Current balance is \$12,140.43 after \$1250 in donations in December. FDPL received two additional generous donations this week and anticipate receiving matching gifts from CAT’s matching foundation later this month.
 - d. Secretary – Currently 47 members are in good standing.
4. Library Liaison Report
 - a. Kelly announced that the library has received the Tonies purchased with a gift from the FDPL. Staff are currently processing and cataloguing the Tonies. Library staff enjoyed the pop-up book mug sales and encouraged FDPL to do more of this type of event noting that it was a great way for the public to “see” us. Alice in Wonderland reading programming has begun and will continue through February. Meeting attendees were invited to attend a reception in honor of Angela Dahl’s retirement from the Board of Trustees.
5. Communication Committee Report
 - a. The committee welcomed Donna Tracy.
 - b. They pointed to efforts to raise awareness of FDPL through several efforts including Celebration of National Friends of Libraries Week in October, launch of the Friends of Dunlap Public Library Facebook

page in November, Giving Tuesday and End-of-Year Giving promotions via Facebook in December, and the classic book mug and special Friends bookmark sales in December and January. The classic book mug promotion included two pop up sales in December.

- c. The committee also highlighted the launch of FDPL PayPal site and including FDPL in the Caterpillar Foundation Matching Gifts program and extended thanks to Brian Budzynski for his efforts to launch these two programs.
6. Overview of Gift Giving Process
 - a. Jessica outlined the established Gift Giving Principles, a critical foundational document that outlines how FDPL will use financial resources to support the library in a fashion that ensures consistency, maintains our non-profit status, and provides clarity between all parties that will participate in this process.
 - b. Key points in the timeline are that twice a year FDPL will select gifts for the library from a previous vetted list created by library staff. Gifts will be selected at the April and October General Membership Meetings.
 7. Adult winter reading program and FDPL collaboration
 - a. The Adult Winter Reading Challenge has started. FDPL donated the raffle prize.
 8. Mini-golf event
 - a. Our next fundraiser will be an 18-hole mini golf in the library event on Saturday, March 1. The cost is \$5/player and includes a snack as well as photo opportunities with Alice in Wonderland characters that will be on hand. Volunteers are needed!
 9. Adjournment – motion to adjourn by Celeste; seconded by Ashley. Meeting adjourned at 7:00PM.