

Dunlap Public Library District
Special Board of Trustees Meeting
November 29, 2025

1. Call to Order/Roll Call

- a. President Jim Emanuels called the Dunlap Public Library District Board of Trustees meeting to order at 9:06 AM in the meeting room of the Dunlap Public Library.
- b. Roll Call:
 - i. Members Present: J. Emanuels, C. Cruz, R. Holohan, and S. DelVecchio
- c. Absent Members: M. Nelson, B. Windsor, and E. Ackerman
- d. Present Also: Director A. Edgar
- e. Guest(s) Present: none

2. Public Comment - None

3. Building Study for Discussion

- a. J. Emanuels presented the proposal and contract from Dewberry, sent by the architect Amanda Voorhees. The proposal is to evaluate library building needs in line with the strategic plan.
- b. The Board discussed and J. Emanuels answered questions, including next steps after the building study is complete. J. Emanuels also shared comments & suggestions from attorney Phil Lenzini.
- c. R. Holohan made a motion to approve Dewberry contract, with changes as discussed. S. DelVecchio seconded the motion. The motion passed unanimously.
Roll call vote
 - i. Aye – J. Emanuels, C. Cruz, R. Holohan, and S. DelVecchio
 - ii. Nays – none
 - iii. Absent - M. Nelson, B. Windsor, and E. Ackerman

4. Adjournment

- a. S. DelVecchio made a motion to adjourn the meeting. R. Holohan seconded the motion. The motion passed. The meeting adjourned at 9:19 AM.

Respectfully submitted by Stacey DelVecchio, Secretary